

**Application for engagement of Halt Contractor at Bhayna (BHNA) Halt station.**

NOTICE NO: CW/388/Halt/Bhayna (BHNA)

Sealdah, dated: 18/08/2025

Applications in plain paper are invited from eligible persons, District of Nadia of West Bengal for engagement of Halt Contractor for selling of tickets on prescribed Commission basis for 05 (five) years at **Bhayna Halt** station under Sealdah Division of Eastern Railway. Name of Halt Station & details of Security Deposits are furnished below:-

Name of Halt Station	Amount of Security Money to be deposited by the selected candidate before taking charge of Halt Station
BHAYNA HALT (BHNA)	I) Rs.2000/- (in the form of FDR in favour of FA & CAO/ER/KKK) II) Advance Ticket Deposit (amount equal to average sell for 7 days). III) Security deposit of Bluetooth enabled portable thermal printer amounting to Rs. 37500/- IV) Security deposit of Ticket Rolls amounting to Rs. 25000/-

PLACE OF SUBMISSION OF APPLICATION:

Sr. Divisional Commercial Manager's Office, Eastern Railway, Sealdah, DRM Building, Room No.44, Kaizer Street, Kolkata -700014

DATE OF SUBMISSION OF APPLICATION:

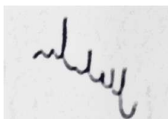
From 20.08.2025 to 11.09.2025 between 11:00 hours to 16:00 hours in every working day & on 12.09.2025 up to 14: 00 hours.

DATE OF OPENING OF APPLICATION BOX:

**12. 09. 2025** at 14:30 Hours.

Notice Board location & Web Site particulars where complete details (including application format and terms & conditions) can be seen:

Sr. Divisional Commercial Manager's Office, Eastern Railway, Sealdah, DRM Building, Room No.44, Kolkata -700014 and [www.er.indianrailways.gov.in](http://www.er.indianrailways.gov.in)



f. Divisional Railway Manager  
Eastern Railway, Sealdah

## SEALDAH DIVISION

NOTICE No. CW/388/Halt/PRINCEPGHAT (PPGT) Sealdah, dated: 18.08.2025

Applications in plain paper are invited from eligible persons, District of **NADIA** of West Bengal for engagement of Halt Contractor for selling of tickets on prescribed Commission basis initial period for 05 (five) years at **Bhayna (BHNA) Halt Station** under Sealdah Division of Eastern Railway.

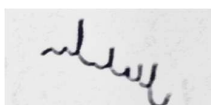
Last Date & Time for submission of application: **12.09.2025 upto 14:00 hours.**

Date & Time for opening of application Box: **12.09.2025 at 14.30 hours.**

Sl.	Name of Halt Station	Notice No. & Date	Amount of Security Money to be deposited by the selected candidate before taking charge of Station.
01	<b>BHAYNA (BHNA) Halt Station</b>	CW/388/Halt/Bhayna (BHNA) dated: 18.08.2025	I) Rs.2000/- (in the form of FDR in favour of FA & CAO/ER/KKK) II) Advance Ticket Deposit (amount equal to average sell for 7 days). III) Security deposit of Bluetooth enabled portable thermal printer amounting to Rs. 37500/- IV) Security deposit of Ticket Rolls amounting to Rs. 25000/-

### TERMS & CONDITIONS:

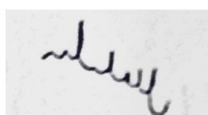
- 1) The applicant should be a local resident of the District of **NADIA** of West Bengal in which the Halt station is located. For this, the copy of Aadhar Card or Voter Identity Card or Passport must be submitted along with the application.
- 2) The applicant should not be below 18 years of age as on date. For this, the copy of age proof document (birth Certificate, Secondary Admit Card or any photo identity card issued by Govt.) must be submitted along with the application.
- 3) The applicant must be at least 10<sup>th</sup> standard pass and should have working knowledge in simple English so as to read the names of the stations and the value of tickets. For this, the copy of educational qualification certificate must be submitted along with the application.
- 4) Applicant must submit along with the application a copy of Medical certificate by Registered Medical Practitioner showing that **he/she is fit for active service and free from any communicable disease.**
- 5) Any application received without any one or more of the above required documents will be rejected summarily without any back reference.
- 6) All the documents in original in support of the above conditions should be produced before the Selection as halt contractor when called for.
- 7) The Applicant must not hold contract for any other Halt Station. However, the existing contractor of the same Halt station is eligible to apply and Existing contractor of any other Halt station whose contract will expire **within 90 days** from the Last Date of submission of application as specified in the Expression of Interest Notice will also be eligible to apply.



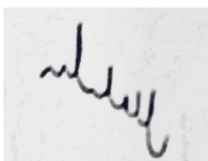
- 8) The selected candidate will have to remit prescribed amount of Security Deposit (refundable without interest after expiry of contract) before engagement as Halt Contractor.
- 9) Antecedent of the selected candidate will be verified and in case of any adverse report candidature will be rejected outrightly.
- 10) Contract shall be for five (05) years which may be extended by another five (05) years in spell of 2½ years at a time subject to satisfactory performance of Halt Contractor and Railways dues paid in time. The Halt Contractor shall maintain cleanliness at the halt station without any remuneration. The selected candidate will have to execute an agreement.
- 11) The application duly filled in as per format along with the copies of documents should be submitted in a seal cover superscribing **“Application for Halt Contractor at Bhsyna (BHNA) Station” to The Sr. Divisional Commercial Manager, Room No. 44, Eastern Railway, Sealdah, Kaizer Street, Kolkata-700014** within 14:00 hours on **12.09.2025** or sent by Registered Post so as to reach the above mentioned office within **14:00 hours on 12.09.2025. If the application does not reach, due to any reason, within the stipulated date and time, it will not be accepted at all.**
- 12) The selection will be by draw of lots, drawn by any child if there is more than one eligible candidate. All the eligible candidates will be advised the date, time and venue of the draw through Courier /Regd. Post so that they may attend the draw, if they so desire.
- 13) Commission will be paid to the halt contractor as under:-

Sales turn over	Commission Payable
1/- to 15,000/-	15% (Minimum –Rs.1000/-).
15,001/- to 50,000/-	12%
50,001/- to 1,00,000/-	09%
1,00,001/- to 2,00,000/-	06%.
2,00,001/- and above	03%.

- 14) The selection of Halt Contractor will be purely contractual in nature and no facilities, viz. absorption in Railway service, regularization of service, bonus, Railway pass facilities etc. shall accrue to the Halt Contractor.
- 15) In the event of death of the Halt Contractor appointment of heirs and successors of deceased Halt Contractor, may be considered along-with other applicants and preference will be given to the heirs, all other things being equal. **If eligible heir and successor of the deceased Halt Contractor apply, draw of lots may not be required and preference may be given to him.**



- 16) The Halt Agent should procure the **HHT (TAB)** and the internet connection as per the CRIS specifications.
- 17) The Bluetooth enabled mobile thermal printer /Desktop thermal printer required for printing of the tickets will be procured by Railways as per specifications of CRIS and provide to the halt agent on deposit of a refundable security deposit in the form of Bank guarantee/ Fixed deposit /Money receipt /Demand draft which is to be decided by the competent authority ongoing the halt agent (Amounting to **Rs. 37500/-**).
- 18) The annual maintenance contract charges for the printer including the ink refill, printer head, cutter etc. would have to be borne by the halt agent from the agency recommended by the Railways.
- 19) CRIS will ensure the geographical limitations through geo- fencing such that the halt agent can issue tickets only within the Halt Station.
- 20) The mobile phone used by the halt agent for M-UTS booking should always be connected to the network service provided
- 21) Proper record of ticket rolls issued to halt agent shall be kept at the serving station.
- 22) The halt agent should deposit the Advance Ticket Deposit at the serving station.
- 23) Recharge of the advance ticket deposit should be done at the serving station. Money receipt is to be issued at the serving station under the appropriate head (M-UTS Deposit) for the amount collected from the halt agent as advance for tickets.
- 24) Halt agent will be able to issue the tickets equal to the advance ticket deposit done by him less than **Rs. 2000/-**.
- 25) The Halt agent may be charged the entire amount that the ticket roll costs. In case of ticket roll, debit will be raised as per the extent UTS policy. Additionally, a refundable security deposit of **Rs. 25000/-** in the form of MR/DD/FD/BG will be deposited by the halt agent. This would be over and above the already deposited security deposit taken under the halt policy
- 26) Normal journey tickets in 2<sup>nd</sup> ordinary, Mail/Express, Super-fast (Including foreign), First class ordinary ticket in suburban, child, PF ticket, First class seasons tickets and second class seasons tickets can be enable as per the applicable rules. No exchange of any concession is allowed at any halt station
- 27) The Railway Administration reserves the right to cancel the selection proceedings at any time and under any circumstances without showing any reasons thereof.
- 28) Documents are also available in Eastern Railway's website <http://www.er.indianrailways.gov.in> and the complete details of the documents can be seen on the Notice Board at the office of Divisional Railway Manager (Commercial Branch), Eastern Railway, Sealdah and also in the Documents available in the above mentioned website.



f. Divisional Railway Manager  
(Commercial Branch)  
Eastern Railway, Sealdah

**FORMAT OF THE APPLICATION FOR SELECTION OF HALT AGENT AT  
STATION IN EASTERN RAILWAY  
SEALDAH DIVISION**

Photograph  
duly self-  
attested

01	Name of Applicant (in Capital)	:	
02	Father's/Husband's name	:	
03	Age, Date of Birth (Documents to be attached)	:	
04	Educational Qualifications (At least 10 <sup>th</sup> standard) (Documents to be attached)	:	
05	Permanent Residential Address (Councillor's /Panchyet's ) certificate to be submitted)	:	
06	Whether certificate by Registered Medical Practitioner showing "fit for active service and free from any communicable diseases" submitted or not: (Yes/No)	:	
07	Whether the applicant is having contract for any other Halt station. (Yes/No)	:	
08	Whether Police clearance certificate is attached from local Police Station. (Yes/No)	:	
09	Aadhaar card/Voter card or any photo identity card issued by Govt. to be submitted.	:	
10	Telephone Number	:	
11	Enclosure	:	

Date:  
Place

Signature of the applicant

**D E C L A R A T I O N**

I,.....son/daughter/wife of ..... do hereby declare that the above information furnished by me is true and I have not suppressed any fact. If the declaration furnished by me proves false, the application will be treated as cancelled.

Date:  
Place:

.....  
Signature of the applicant

- N.B. i) All supporting documents should be enclosed with self-attestation & mandatory.  
ii) Without fill up the prescribe format the application will not be entertained.

